

Application of this policy

This Privacy Policy applies only to information collected by SecureCo Pty Ltd ACN 151 002 327 (SecureCo) through this website or through use of SecureCo's services.

This Privacy Policy may be updated from time to time. This Privacy Policy was last updated in February 2017.

The website may contain links to other websites. Please be aware that we are not responsible for the privacy policies of such other websites and we would advise you to read the privacy statement of any website that collects personal information from you.

Information Collection

SecureCo collects and updates information about users of its services, suppliers, employment candidates, and other individuals it deals with in its day-to-day business.

SecureCo may obtain this information via direct contact with you, from third parties such as your employer or another one of our suppliers and automatically via your use of our services.

The types of information that SecureCo collects include your name, contact details, details around participation in events or surveys and certain relevant details of your interests and preferences.

The information SecureCo's servers record includes your Internet Protocol address, Internet service provider, domain name, date and time of visit, search items entered, previous site visited, pages visited on our site, browser type and operating system type. This information is used to help identify what parts of SecureCo's website are accessed most frequently and how we can create a better service for users. This information is not linked to any personal information you may provide as described above.

As with many other website operators, SecureCo may use standard technology called "Cookies". Cookies are small files that are transferred to your computer when you visit a website and help provide additional functionality when you re-visit that site. Most browsers are enabled to accept cookies, but you may set your browser to refuse cookies. However, restricting the use of cookies may impact your user experience, and may result in our website becoming inaccessible for you.

Information Use

SecureCo collects and uses your information to administer, support, improve and obtain feedback on our services, and to detect and prevent faults, breaches of our network security, the law or our contract terms. We may also use all this information to assess what SecureCo products and services may be of interest to individuals and to personalise our service and marketing. SecureCo will not sell or rent your personal data to others outside SecureCo except where the law permits or unless you specifically agree.

Information collected by SecureCo may be transferred and disclosed to any of the following parties:

- related companies of SecureCo;
- lawyers, auditors or advisors of SecureCo;
- agent acting on behalf of SecureCo;
- business partners of SecureCo;
- agents, affiliates, contractors or third-party service providers who provide administrative, telecommunications, computer, payment or other services to SecureCo in relation to the operation of the business of SecureCo;
- any persons and corporate entities to whom SecureCo is obliged to disclose under the requirement of any law relating to SecureCo or any of its affiliates or partners;

- governmental and judicial bodies or regulators.

If your employer subscribed for the service on your behalf then we may pass certain information to your employer about your use of the service where your employer has a legitimate reason to receive it. Similarly, if you are the main contact person in your organisation for a SecureCo service, we may pass your contact details to those in your organisation for this purpose.

If you are registered to use a service, SecureCo may contact you to obtain feedback on that service and any improvements we could make to it. If you have agreed to such contact, SecureCo may contact you about those of its other services to which you do not subscribe but which may interest you. Sometimes we may invite you to client entertainment and similar events.

You have the right to ask us at any time no to contact you by way of marketing by emailing us at compliance@secureco.co.

Accessing your information

You can request access to your personal data information retained by us, or make corrections to it, or ask us more generally about the kind of personal data we hold and what our policies and practices are in relation to it. The best way to do this is to send your request to compliance@secureco.co. Please note that SecureCo may charge a reasonable fee for processing data access or correction requests.

Information storage and security

The transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site, so any transmission is at your own risk.

SecureCo may store your information in physical and/or electronic form. Any paperwork retained by SecureCo is stored onsite at SecureCo offices in a secure location. Electronic information may be stored on databases in a secure location.

Information may be retained and used by SecureCo for a reasonable period, reflecting our need to provide new and improved services, resolve queries or issues, as well as to meet any legal or regulatory requirements. This means we may retain information after an individual ceases to use SecureCo services or interact with us.

Complaints

If you have any comments or complaints relating to the handling of your personal information by SecureCo, please email us on compliance@secureco.co.